

## SERVICE REQUEST FORM

| Name:          |              |                     | Condo Association:          |  |                          |                  |           |        |
|----------------|--------------|---------------------|-----------------------------|--|--------------------------|------------------|-----------|--------|
| Phone N        | umber:       | Alter               | rnate Phone Number:         |  |                          |                  |           |        |
| Address:       |              |                     |                             | City:                                    |                          |                  |           |        |
| Email Address: |              |                     |                             | Previously Submitted<br>Service Request: |                          |                  | Yes<br>No |        |
| Request:       |              |                     |                             | Service                                  | e reequest.              |                  | 110       |        |
|                |              |                     |                             |  |                          |                  |           |        |
|                |              |                     |                             |  |                          |                  |           |        |
| 2.             |              |                     |                             |  |                          |                  |           |        |
|                |              |                     |                             |  |                          |                  |           |        |
|                |              |                     |                             |  |                          |                  |           |        |
| 3.             |              |                     |                             |  |                          |                  |           |        |
|                |              |                     |                             |  |                          |                  |           |        |
|                |              | O NOT WRITE BELOW T | HIS LINE - FOR MA           | ANAGEMENT U                              | ISE ONLY                 |                  |           |        |
|                | Assigned To: |                     | Co-Owner<br>igned: Notified | Immediate                                | <u>Timelin</u><br>5 Days | <u>e:</u><br>TBD | Сотр      | oleted |
| 1.             | 3            |                     |                             |  |                          |                  | 1         |        |
| 2.             |              |                     |                             |  |                          |                  |           |        |
| <i>3.</i>      |              |                     |                             |  |                          |                  |           |        |
| Remarks        | S:           |                     |                             |  |                          |                  |           |        |
| ,              |              |                     |                             |  |                          |                  |           |        |
|                |              |                     |                             |  |                          |                  |           |        |
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|                |              |                     |                             |  |                          |                  |           |        |
|                |              |                     |                             |  |                          |                  |           |        |

- Mail to: Condominium Management Associates, LLC, 30445 Northwestern Highway Suite 370 Farmington Hills, MI 48334 or
- Fax to: (248) 353-0487
- Email to info@condomanage.net
- You may also submit service requests on our Web Site: <u>www.condomanage.net</u>

## PROPERTY MANAGEMENT SOLUTIONS